

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE HAMPSHIRE POLICE PENSION FUND
JULY 10, 2019

The regular meeting of the Hampshire Police Pension Board was held on Wednesday, July 10, 2019, at 2:00 p.m. at the Village Hall located at 234 South State Street, Hampshire, Illinois pursuant to proper notice, to conduct business of the Pension Board.

1. Call to Order: Trustee Hessenflow called the meeting to order at 2:05 p.m.
2. Roll Call:
 - a. Present: Trustee Scarpino, Trustee Hessenflow, Trustee Edwardson, Trustee Neblock arrived at 2:30 p.m.
 - b. Absent: Trustee Jones and Village Finance Director Lori Lyons
 - c. Also present: Laura J. Goodloe, Board Attorney
3. Public Input-Citizen Comments: None
4. Approve Minutes of May 21, 2019 Meeting: Board attorney Goodloe recommended that under the: Results of Election & Need for Special Election, the minutes be amended to reflect the written resignation from Trustee Huber effective the date of his letter of resignation which was May 16, 2019. Additionally it should be noted that the Board accepted his letter of resignation. Also under the: Approval of Bills, Trustee Huber's name should be removed. The minutes were approved as amended. Motion by Scarpino to approve the minutes as amended, seconded by Edwardson. Motion passed by unanimous voice vote.
5. Approval of Treasures Report: Trustee Hessenflow and Board Attorney Goodloe reviewed the Statement of Plan Assets June 30, 2019. Trustee Scarpino moved to approve the Treasures Report and Trustee Edwardson seconded. Motion carried by unanimous voice vote.

6. Schedule Next Calendar Year Meetings Dates/Times: Tabled until October meeting.
7. Approval of Bills: All Trustees reviewed the list of bills as of July 10, 2019 totaling \$10,796.66. Trustee Neblock moved to approve the list of bills seconded by Trustee Edwardson. Motion passed by unanimous voice vote.
8. Review of Special Election Results: Board Attorney Goodloe and Trustee Edwardson explained the special election process. Officer Jones was elected to fill the remainder of former Trustee Huber's term. Motion by Edwardson and seconded by Neblock to certify the election results. Motion carried by unanimous voice vote.
9. Election of Board Officers: Tabled until October meeting.
10. Appointment of Open Meetings Act Officer: Trustee Hessenflow nominated Trustee Edwardson to serve as Open Meetings Act Officer, seconded by Trustee Scarpino. Motion passed by unanimous voice vote.
11. Appointment of FOIA Officer: Trustee Neblock nominated Trustee Edwardson to serve as the FOIA Officer, seconded by Trustee Hessenflow. Motion passed by unanimous voice vote.
12. Review/Modifications of Board's Administrative Rules and Regulations: Board attorney, Laura J. Goodloe will review the document and consult with Village Finance Director, Lori Lyons to determine if any modifications need to be made. As a result, this item is tabled until the October meeting.
13. Discussion/Adoption of New Benefit Procedures. Board attorney, Laura J. Goodloe will review document and consult with Village Finance Director, Lori Lyons to determine if any modifications need to be made. As a result, this item is tabled until the October meeting.
14. DOI Annual Report Review: The Board in consultation with Board attorney, Laura J. Goodloe did a preliminary review of the Annual Statement of the Hampshire Police Pension Fund. Attorney Goodloe will communicate with Village Finance Director Lyons to finalize the document to be submitted in October.
15. Approval of User of Board Credit Card: Motion by Trustee Hessenflow and seconded by Trustee Neblock to have Trustee Edwardson and Village Finance Director Lyons to be the users and signers of the credit card. Motion passed by unanimous roll call vote:
 - a. Ayes: Scarpino, Hessenflow, Neblock, Edwardson
 - b. Nays: None
16. New Hires – Enrollments: None at this time.
17. Application for Retirement: None at this time.

18. Participants separating from the Fund: Officer Lewis requested a rollover of her contributions of \$ 6,065.10. Motion by Hessenflow and seconded by Neblock to grant request. Motion passed by unanimous roll call vote:
- a. Ayes: Scarpino, Neblock, Edwardson, Hessenflow
 - b. Nays: None
 - c.
19. Review Status of Trustee Annual Training Requirements: Board Attorney, Laura J. Goodloe, reviewed the requirements with all Board members.
20. Old Business: None
21. New Business: The trustees would like an update on the status of the First American Bank fee dispute.
22. Next meeting is scheduled for October 9, 2019 at 2:00 p.m.
23. Meeting adjourned at 2:45 p.m.

A handwritten signature in dark ink, appearing to read "Laura J. Goodloe", is written in a cursive style. The signature is located in the lower right quadrant of the page.